



Meeting note

Project name	Hornsea Project Four Offshore Wind Farm
File reference	EN010098
Status	Final
Author	The Planning Inspectorate
Date	7 August 2018
Meeting with	Ørsted, East Riding of Yorkshire Council, Natural England and the Marine Management Organisation
Venue	Teleconference - Temple Quay House, Bristol and York
Meeting objectives	Steering Group initiation meeting
Circulation	All attendees

Summary of key points discussed and advice given

The parties introduced themselves and their respective roles. The Inspectorate outlined its openness policy and ensured those present understood that any issues discussed and advice given would be recorded and placed on the Inspectorate's website under s51 of the Planning Act 2008 (PA2008). Further to this, it was made clear that any advice given did not constitute legal advice upon which the Applicant (or others) can rely.

The Applicant briefly introduced the project and the proposed programme/timescale. The Applicant then gave an overview of the aims of the Evidence Plan Process, and the anticipated roles and responsibilities of the Steering Group and Technical Panels.

Draft Terms of Reference for the Evidence Plan process were discussed. The Applicant invited the participants to comment on whether they were happy with the aims of the Evidence Plan; the parties to be involved; the parties' roles and responsibilities; the ways of working and reaching agreement; and the frequency and timing of proposed Steering Group and Technical Panel meetings. Comments were made at the meeting with an option to follow up as an action by completing a brief questionnaire. The Applicant agreed to circulate a revised Terms of Reference incorporating the comments received.

The Inspectorate confirmed the actions agreed at the meeting, and that the date of the next meeting would be based on the timings presented and confirmed at a later date.